

## GENERAL INFORMATION FOR ALL YEAR-END AWARDS

(general schooling, licensed, breed and special awards)  
These requirements apply to all awards on pages 12-25

- Twelve (12) hours of volunteer time must be completed. This time can be done by the rider or by someone else who donates their time to the rider.
- Volunteer time will be logged onto a spreadsheet on the website (vadanova.org) throughout the year. Please check to make sure your volunteer time has been correctly noted so you get credit for all of your hours.
- Rider **MUST** be a VADA/Nova member.
- Scores from schooling and licensed shows cannot be combined.
- Horse and rider combination **MUST** be the same for all scores earned.
- Scores **MUST** be earned at a single level.
- All scores must be 55% or over.
- Completed awards packets must be **RECEIVED** by December 1 in order to be considered.
- Award packets must include:
  - Year-end award cover sheet (page 9)
  - Award report sheet(s) for schooling (page 13) , licensed (page 15) or breed (page 17) as applicable
  - Copies of front page of each test showing horse name, rider, date, location and score or USDF printout
  - Special award report form (page 23) if submitting for any of the special awards
- Please read the criteria for each award very carefully before submitting your packet to make sure you have the necessary scores
- Some of the awards require verification of age or breed; this should be included with your packet
- Tests that are ridden hors concours cannot be used
- Scores earned in Opportunity class at licensed shows (Training level and above) will count as scores earned at licensed shows
- Intro level scores earned at licensed shows will count as scores for **schooling shows**. There will be no year-end award at Intro Level for licensed shows
- The Intro C test **CAN** be used for schooling show scores, but is not required.